



Jena Gundrum

Paralegal

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Cincinnati - 513.698.5952

Jena is an experienced litigation paralegal, focusing on product liability matters. With over 25 years of experience in the legal field, exclusively with UB Greensfelder, Jena brings a deep well of knowledge, consistency, and dedication to every case she supports.

Jena began her career at the firm in 2000 as a litigation assistant and transitioned to a paralegal role in 2005. Since then, she has become a key member of product liability defense teams, working closely with attorneys to manage complex litigation from inception through trial. She conducts legal research, drafts pleadings, manages case files for mass tort litigation, assists with document review and records collection, reviews medical summaries, and supports trial preparation.

Jena's extensive experience enables her to anticipate the needs of attorneys and clients alike, ensuring that each matter progresses efficiently and effectively. She is known for her strong organizational skills, attention to detail, and ability to manage high-volume caseloads with precision.

Education

- University of Cincinnati (B.A.)

Practices & Industries

- Litigation & Dispute Resolution
- Product Liability